

Delting Community Council

MINUTES OF A MEETING HELD ON Thursday 16th January 2025 At Brae High School

2025/01/01 MEMBERS

Mr E Smith (Vice Chairman)
Ms J Dennison
Mr B Moreland

Mr A Hall
Ms R Griffiths
Ms E Macdonald

2025/01/02 IN ATTENDANCE

Ms L Ratter – Clerk
Ms J Wilson - Brae Rural Energy Hub Engagement and Development Officer
Mr A Campbell - Shetland Development Officer - Cycling UKs Connecting Communities Project (TEAMS)
Sgt A Patrick - Police Scotland

2025/01/03 CIRCULAR

The circular calling the meeting was held as read.

2025/01/04 APOLOGIES

Apologies for absence were intimated on behalf of Ms L Hall, Mr M Duncan, Mr J Milne and Mr A Cooper (Chairman).

2025/01/05 MINUTES OF THE LAST MEETING

The Minutes of the meeting held on 28th November 2024 were approved by Mr B Moreland and seconded by Ms R Griffiths.

2025/01/06 DECLARATIONS OF INTEREST

6.1 Mr A Hall declared in interest for 2025/01/12.1 – Brae Rural Energy Hub update Ms J Wilson as a Director of Rural Energy Hub.

2025/01/07 CO-OPTING A MEMBER

7.1 There were no new members to Co-Opt.

2025/01/08 MATTERS ARISING

8.1 **Community Development Fund (CDF)** – Distribution Fund has limited funds remaining to be spent. Mr E Smith asked for Halls etc to be emailed. **Clerk to progress**

8.2 **Road Verges Growing Over/Cattlegrid overfilled** – There was no update on this item.

8.3 **Testing at Scatsta** – There was no update on this item.

8.4 **Traffic Lights/no stopping signs at Scatsta** – There was no update on this item.

8.5 **Graveyard bin** – There was no update on this item.

8.6 **Traffic Passing Through Voe** – Ms E Macdonald spoke with Mr N Hutcheson and there is a seminar to talk about road safety and speed in general in early in 2025 but no date yet for this. She will check with Mr N Hutcheson next week. **Ms E Macdonald to progress**

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- 8.7 **Glass on road** – There was no update on this item.
- 8.8 **Walking and Settlement Audit Recommendations** – The clerk emailed Mr A Hunter and Mr M Craige with the queries from the members. There was no response to queries. The members would like them to be contacted again to get a response to their previous query and ask if funding had been applied for in December and January. Members requested Mr N Grant be copied into the email. **Clerk to progress.**
- 8.9 **Sign at Sparl** – There was no update on this item. The members asked for this to be chased up with Mr N Hutcheson. **Clerk to progress**
- 8.10 **Lights on top of the telecom tower at Scatsta** – Mr E Smith spoke to an engineer and asked who oversaw the lights. The engineer took Mr E Smiths number and was going to get back to him.
- 8.11 **Loose Chips at Maidenfield Mossbank** – Clerk emailed Mr J Duncan at SIC Roads department and he responded saying he would get a sweeper sent to Maidenfield as soon as possible. Mr E Smith said the chips are still there, email Mr J Duncan to see if it has been swept or still due to be swept. **Clerk to progress.**

2025/01/09 POLICE REPORT

- 9.1 Sergeant A Patrick from Police Scotland attended to say there was 1 crime reported in December. An assault. The full report for December/January will be reported at a future meeting.
- 9.2 There have been 15 incidents recorded for October/November which can be summarised as follows:
- Road Safety and Road Crime
 - Driving whilst Over the Prescribed Limit
 - Fail To Stop and Report Collision
 - Fail to Provide Details of Driver
 - Antisocial Behaviour, Violence and Disorder
 - Culpable and Reckless Conduct
 - Public Nuisance
 - Vandalism (2)
 - Acquisitive Crime
 - Theft
 - Protecting Vulnerable People
 - Concern for Person (3)
 - Mental Health
 - Other
 - Communications Misuse
 - Drugs – Attempt to Possess
 - Fail to Comply with Bail
- 9.3 Mr A Hall asked again about speeding on the roads in Voe and Brae. He had witnessed speeding recently through Voe. The Sergeant A Patrick responded by saying for speeding a police officer must witness it. He will be tasking his officers to go out with speed guns at key times in Voe. Mr B Moreland thinks between 8-9 in the morning when there are people walking on the pavements. Again, the issue is with staffing numbers.

2025/01/10 PLANNING APPLICATIONS

- 10.1 **2024/278/VCON - Temporary Residential Accommodation, Sella Ness Industrial Estate, Graven, Mossbank, Shetland ZE29UR** – The Clerk emailed Planning to enquire when Delting Community Council would be consulted on the above application. Planning gave an extension for representation till 24th December 2024. The Clerk submitted a response to Planning Development

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which was compiled by the members. Delting Community Council received the following Response to the representation they made for this application: Your representation in respect of the above noted application, was received on 16 December 2024 and I would advise you that your comments, in so far as they relate to planning matters, will be considered prior to the determination of the application. Please be aware that under the terms of the Council's approved Planning Scheme of Delegations, the Appointed Person is authorised to determine applications for planning permission unless there is an exception that applies. The above application may, therefore, be determined by the Appointed Person, or by the Planning Committee or Council, depending on the circumstances of the case. Once the application has been determined you will be informed of the Planning Authority's decision.

A response was received from Ms M Porter Planning Officer – Development Management regarding the objection. Their response was as follows: Having considered the suggestion the Applicant would request that the Application is determined as submitted. Replacement of the existing building is not something that is either viable or sustainable. The building, whilst only temporary in planning terms, was constructed in accordance with the building regulations for a permanent building. Current building regulations have advanced in terms of energy efficiency, which equally applies to all historic and existing buildings. In considering the footprint impact there is embodied carbon in the existing building and carbon costs for new development that need to be considered against any reduction in energy demand in its continued use. National Planning Framework 4 (NPF4) Policy 9 Brownfield, vacant, and derelict and empty buildings criterion d) states that "Given the need to conserve embodied energy demolition will be regarded as the least preferred option".

As set out in the supporting information the 10-year permission for continued use will allow the applicant to continue to invest in a programme of improvements to the building to ensure its suitability for use. Some of the proposed improvements will undoubtedly result in enhanced energy efficiency. The applicant considers that there is a continued need for the facility for the next 10 years, but at this time there is not a certainty that there will be a continued need beyond this period. The use of the existing building over the next 10 years remains the most sustainable solution, and is the preferred option within NPF4.

Mr A Cooper provided a response - The letter ignores the fact that the longer-term position should be clearer in the next five years and fails to consider a joint industry and local authority solution. On that basis our objection should stand. The members want the comments sent back to Ms M Porter to uphold their objection. **The Clerk shared email with Delting Community Council members. Clerk to progress**

2025/01/11 Mr A Campbell - Shetland Development Officer - Cycling UKs Connecting Communities Project

11.1 There are two projects running in Shetland at the moment. Cycling UK provides free active travel support. They have a large container for the bikes that can be transported to people who want them. They can give them to individuals, employees, and organisations on a short-term loan basis, free of charge, for up to a month or possibly three weeks depending on demand. The purpose is for people to try before they buy as ebikes can be expensive and see if it fits in with their lifestyle. Andrew can provide cycle training for age 2 upwards and from complete beginners to people who just want to feel a bit more confident on a bike on the road. He does road sense training and basics of signalling, communication, and observation. They also offer health walks, led rides and bike maintenance sessions. The easiest way to deliver the project is working with well-coordinated community groups. Delting community council may be aware of groups that would benefit from him coming along to do bike maintenance session or members of community that want to cycle a bit more but just need the final push. Andrew could set them up with a bike. They are ebikes and he would show people how to use and charge them. They can also do journey planning and if anyone uncertain about routes he can come and cycle them with people for the first couple of times. They also have Cargo bikes available for loan possibly for a business or a charity group. These can be used as replacement for a car and is like a tandem with rider at the front, and space at back and room for a couple of school age children to go on the back and a weatherproof dome.

Mr E Smith asked where he was based and where the bikes were based. Mr A Campbell is based in Lerwick and the bikes between Lerwick and Scalloway. He can hire a van if bikes were

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to be taken to Brae. He would like to do an events day and he can take a bike stand and do some maintenance training. He would like to do an event where people came along and tried the bikes and took them away for a month to try.

Mr A Hall asked if Mr A Campbell had heard of the Rural Energy Hub in Brae as they were due to be hiring out ebikes. Mr A Hall wondered if the Cycle UK project would be competing with that. Ms J Wilson said that ebikes were going to be an element of the Rural Energy Hub. She is going to get in touch with Mr A Campbell to discuss a bit more what each has to offer and if something can be arranged between them. Mr A Campbell extended the offer to come up to do some cycle training and bike maintenance. Mr A Hall thought this would be useful as it may encourage people to use the bikes in the future when the Rural Energy Hub is set up.

2025/01/12 Ms J Wilson - Brae Rural Energy Hub Engagement and Development Officer

12.1 Ms J Wilson attended to give an overview and update on the Rural Energy Hub. She has been in post since November and is employed by Aquatera in Orkney. They are a consultancy company to do with renewables and work all over the world. They are one of the project partners involved in the Hub. The Rural Energy Hub will be in the Youth Centre but it is a part of a wider project. Aquatera, SIC, OIC and Community Energy Scotland. It is funded by Innovate UK and has been running from February 2024 until October 2025.

The wider project which partners are working on like feasibility studies on district heating in Brae and trialling electric HGV in Orkney. Mr J Wilson is focussed on the Brae Rural Energy Hub. She will help project team to set up, launch and run the day-to-day operations in the Hub alongside the Brae Youth Centre Committee who have been involved in the whole process since last year. The Youth Centre is now closed for groups who are now mostly gone into the Brae Hall. There are tenders for contractors which is now closed and they are waiting for word of when the work can start. The plan is to re-open in the Summer of 2025.

Funding from Innovate is till October 2025 and her role is planning and creating a local board of directors who will support the decision making for the Hub and activities alongside her role, subject to funding continuing past October so she is also looking into funding going forward. She is hoping to do more community engagement over February and get the word out about what is happening and get people involved. The Youth Centre should continue as before with the groups such as Youth Club, toddlers and will still be a bookable space for groups to use.

The Rural energy Hub will bring different elements such as ebikes with a shelter, 2 electric vehicle chargers, an office co-working space for people to work from there. She will be based at the Hub, day to day and trained to offer guidance and support on decarbonisation in homes and businesses giving different energy efficiency options and funding which may be available. There will be an electric minibus for hire and they are hoping to work alongside local garages and there is someone interested in running a café from the building. The building itself will have solar panels and battery storage and want to be able to display what energy is being generated from the new systems displayed within the building.

Overall, they want it to be a social space for the community and opportunities of where it could go in the future if a community board could take it forward. They want to run events with environmental and decarbonisation link like swap shops or Voar Redd Up events. They want to gain community views on how they think it should look for the community.

Mr B Moreland asked how it would affect the Galley Shed and Brae Hall. Ms J Wilson said the Brae Hall Committee have been involved and are happy for the chargers to be situated in the carpark. Delting Up Helly Aa committee have also been consulted and there may be work just outside the centre/galley shed to make the ground better. They want to work with the Hall and Up Helly Aa Committee.

Mr E Smith asked if they were installing the fast charges. Ms J Wilson said it would be Rapid Chargers.

Mr E Smith asked who fund Innovate UK. Ms J Wilson said it was government-based funding.

Mr E Smith asked what Reflex was in Orkney. Ms J Wilson said they have done work with packages for electric vehicles in Orkney to make it easier for people in Orkney to purchase, lease or try an electric vehicle. Along with the package they will assist with the servicing if it needs to go off island. This may look different in Shetland but they are hoping to work locally.

Ms R Griffiths asked if it would be finished by the summer. Ms J Wilson is hoping it will be completed by then.

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2025/01/13 FINANCE UPDATE

- 13.1 The clerk updated members on the current financial position for 24/25.
- 13.2 Invoice for Amazon for £48.28 for printer ink and printer paper to be repaid to Clerk. Payment Approved **Clerk to progress.**

2025/01/14 CORRESPONDENCE

- 14.1 **SCBF Advance Grant Scheme - CGS0018 – Tier 2 - Brae Community Hall SCIO** – The Brae Hall is applying for funds to upgrade the hall car parking area and improve access to the hall for people with restricted mobility. The Brae Hall car park also serves the Youth Centre, the Delting Up Helly Aa Galley Shed and is a parking area for the feeder transport services that connect to the scheduled morning and evening bus service from Lerwick. The Rural Energy Hub project, which is underway involving the Youth Centre, will be locating two EV charging points near the car park entrance and intend to offer an electric vehicle for community hire from that location. They plan to scarify and resurface damaged areas of the car park including the entrance from the main road, surface dress the rest of the car park, mark all the available car spaces to improve access and safety, and level the area immediately adjacent to the main hall door thereby removing the awkward half-step and providing better wheelchair access. Douglas Irvine, Brae Community Hall committee member, will oversee the work, which will be done by the Shetland Islands Council's roads service. Total cost of project £38040. Scarify and Resurface - £13,500.00 Surface Dressing - £15,000.00 VAT - £5700 Total - £34,200.00. The SIC Rural Energy Hub Project has agreed to pay £3200.00 for the car park marking, subject to verification from the Innovate UK funding source for that project. If funding is refused, they will have to split the project into sections to complete it over a longer period and consider borrowing funds. They will also lose the support from the SIC Rural Energy Hub project because there is no point in marking a damaged surface They are applying for £34,200.00. Members agreed unanimously to award the full grant amount of £34,200.00. **Clerk to progress.**
- 14.2 **Community Council Scheme Review - Phase 3 consultation is open.** - Community Council Scheme Review please find below a link to the Council website: [Review of Community Council Scheme of Establishment – Shetland Islands Council](#). Phase 3 consultation period is open and shall remain open for comments **until 5pm, Friday 31st January 2025.** On the web link above you will find the Final draft amended Scheme, a new proposed funding mechanism & worked example, proposed material changes and the online survey form. Feel free to circulate this web link within your local community. Paper survey forms were placed in local public places. Delting Community Council members responded to the survey at the meeting. **The Clerk shared email with Delting Community Council members.**
- 14.3 **Next Steps in the Marine Restoration and Enhancement Action Plan** - Following their attendance at the Community Council Meeting to discuss the Marine Restoration and Enhancement Action Plan (MREAP) for Shetland, Ms T Riley PG Marine Scientist UHI Shetland shared that the report for this phase has been published. The project will now progress into its second phase in January, which will be concluded by February 14th. In this phase, they would like to gather feedback on two key areas
- 1.Guiding Principles: These potential principles have been developed based on the collective insights from initial participant responses.
 - 2.Community Feedback: Participants will be invited to rate their agreement with various statements.
- They have requested the executive Summary be read out to the members by the Clerk. Their **online survey** is now live. The survey will remain open until the **14th of February**, so we would be grateful if you could please complete it by then. You can access the survey via the following link: <https://app.onlinesurveys.jisc.ac.uk/s/uhi/mreap> Delting Community Council members responded to the survey at the meeting. **Clerk shared email with Delting Community Council members, advertised on the DCC Facebook Page and put posters up in shops.**

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- 14.4 Scottish Government consultation on National Marine Plan 2** - Consultation on the NMP2 Planning Position Statement deadline of 28 January 2025. This deadline could not be changed as it is set by the Scottish Government. The Planning Position Statement (PPS) summarises the work completed to date from when the NMP2 process started in 2022 and provides an early opportunity for comments on the proposed objectives and policy ideas to be included in NMP2. You can access the consultation here: [National Marine Plan 2 Planning Position Statement - Scottish Government consultations - Citizen Space](#) The consultation questions cover proposed higher-level objectives, policy ideas, wording, and general feedback; however, this is a crucial opportunity to contribute to the NMP2 planning process and ensure that regional perspectives are considered.
- A drop-in session is scheduled to take place on **Tuesday 21 January 2025**, from 13:00 – 15:00. It will provide an opportunity for attendees to share thoughts and views about what they value about the sea and their community and is open to anyone with an interest in marine planning. The event is taking registration through Eventbrite, using the following link: [National Marine Plan 2 \(NMP2\) Communities drop-in session Tickets, Tue, Jan 21, 2025 at 1:00 PM | Eventbrite](#) Mr A Cooper has registered to attend. He is happy for others to participate. Mr A Cooper wants to respond to the plan after the event. Members are happy for Mr A Cooper to respond after he has attended the meeting. Clerk will email Mr A Cooper with the link to submit the response. **The Clerk shared email with Delting Community Council members. Clerk to progress.**
- 14.5 Survey on inter-island transport connectivity - First stage of consultation on Shetland's island connectivity.** A new survey has just gone live at www.shetland.gov.uk/IITCShetland, marking the start of the work to consider the future transport connectivity for Shetland's island communities. This first survey focusses on getting information on people's current travel behaviour, their views of the existing ferry services and the transport challenges that they face on a day-to-day basis. The survey is open for six weeks (closing Friday 17 January), and paper copies, with pre-paid return envelopes, are available if preferred. In the New Year, there will be a series of public drop-in sessions across the isles once the survey closes. All of the information gathered will be put together in the Strategic Business Case, which makes the case for transport investment. Members discussed the survey and concluded it was not a survey for a community group to respond to. Ms E Macdonald, Mr A Hall and Mr E Smith had responded as individuals. **The Clerk shared email with Delting Community Council members.**
- 14.6 Independent Evaluation of Aquaculture Fish Farm Consenting Pilot Sites** - Aquatera are carrying out an Independent Evaluation of Aquaculture Fish Farm Consenting Pilot Sites. As representatives of the local community, they have been recommended contacting us in order to gather feedback and potential areas of improvement in relation to the pre application process of community consultation. They would like to invite us to a one-to-one interview, which will provide an opportunity for you to expand on our responses and share more in-depth insights into our experiences. This interview is a key step in helping them gain a more comprehensive understanding of the pre-application process and identify areas for improvement. The interview will take 30–45 minutes and can be scheduled at a time that is convenient for you. Mr A Cooper happy to do an interview. Clerk to email for a suitable time for interview and pass on Mr A Coopers contact details. **The Clerk shared email with Delting Community Council members. Clerk to progress.**
- 14.7 Training - How to be a Treasurer & Understanding Finances** - Voluntary Action Shetland is delighted to offer two training courses for committee members or anyone keen to join a voluntary committee.
- Treasurer Training, monday 20 january 2025, 6:00pm- 8.30pm, market house, lerwick
Join Wendy Hand on this FREE course for voluntary/community groups to improve their treasurer skills. Topics covered include:
- Treasurer role and responsibilities
 - Recording income and expenditure
 - Recording petty cash
 - Reconciling the books with the bank statement
 - Keeping files, receipts and forms
 - Presenting financial information

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Understanding Finances, sat 22 feb 2025, 10:00am - 12.30pm, market house, lerwick

This FREE course is for anyone who is involved with a committee/ has a treasurer role who would like to understand more about finances. The workshop, designed for voluntary groups, will help you develop the knowledge and confidence to understand, monitor and question financial information and to use this to contribute to committee decisions regarding financial planning and expenditure. **The Clerk shared email with Delting Community Council members.**

- 14.8 Scottish & Southern Electricity Networks Unveiling Our RIIO-T3 Business Plan Webinar -** SSEN would like to invite you to a webinar on Monday 27 January 2025 from 2pm to 3pm where they will present their Business Plan for the RIIO-T3 price control running from 1 April 2026 to 31 March 2031. Join them to hear about our ambitious blueprint to unlock the unprecedented levels of investment required to help achieve UK and Scottish Government climate change and energy security targets. Their plans will support the pathway to net zero emissions and the UK Government's Clean Power by 2030 policy. Webinar Details: Date: Monday 27 January 2025 - registration closes 5pm, 22 January 2025 Time: 2:00 to 3.00 pm on Microsoft Teams. Register Now at the link [Register for Webinar](#). SSEN Transmission owns, operates and develops the high voltage electricity transmission system in the north of Scotland and remote islands. As a regulated business, delivering critical national infrastructure, their job is to connect to the national grid, the renewable energy needed to support UK and Scotland's emissions reduction targets, delivering a Network for Net Zero. You can find out more about their work and future plans on their [website](#). **The Clerk shared email with Delting Community Council members.**
- 14.9 Community Council - archiving documents -** In the case of Community Council documents, only minutes and annual accounts must be retained permanently. All approved minutes up to March 2023 – going back as far as you have them. All approved annual accounts up to and including financial year 2022/23 – going back as far as you have them as these documents may be of public interest they must be lodged with the Archive Service, which based in the Shetland Museum facility at Hay's Dock, Lerwick. All other documents in your files should be retained in line with the Retention & Destruction Guidance then destroyed as soon as possible thereafter. This applies to both paper and electronic documents. Members would like Mr. A Cooper consulted regarding archiving and destruction. **Clerk to progress.**

2025/01/15 CORRESPONDENCE FOR INFORMATION

- 15.1 New edition of the Shetland Marine Planning Partnership Newsletter - The Clerk shared email with Delting Community Council members.**
- 15.2 Scottish Community Councils Christmas Newsletter 2024 - The Clerk shared email with Delting Community Council members.**

2025/01/16 ANY OTHER CURRENT BUSINESS

- 16.1** There was no other current business.

2025/01/17 DATE AND PLACE OF NEXT MEETING

- 17.1** The Vice Chairman called for the next Delting Community Council meeting to be held at the Voe Hall on Thursday 27th February commencing at 7.30pm.

Vice Chairman