SCHEDULE OF CHARGES FROM 1 APRIL 2026

ALL CHARGES ARE EXCLUSIVE OF VAT, WHERE APPLICABLE

Activity	Unit	2026/27 Charge	VAT applicable
Chief Executive			
Executive Services			
Town Hall			
Meeting/ talk/ workshop (Maximum of 60 people)	per hour	£ 31.00	Only where catering takes place
Small Event Booking / Minor Kitchen Use (Maximum of 60 people)	per hour	£ 35.00	Only where catering takes place
Small Event Booking / Full Kitchen Use (Maximum of 60 people)	per hour	£ 40.00	Only where catering takes place
Meeting/ talk/ workshop (More than 60 people)	per hour	£ 48.00	Only where catering takes place
Large Event Booking / Minor Kitchen Use (More than 60 people)	per hour	£ 54.00	Only where catering takes place
Large Event Booking / Full Kitchen Use (More than 60 people)	per hour	£ 59.00	Yes
Wedding / Dinner Dance (Maximum of 60 people)	per hour	£ 40.00	Yes
Wedding / Dinner Dance (More than of 60 people)	per hour	£ 64.00	Yes
Kitchen (Catering Use)	per hour	£ 37.00	Yes
Clean Up Charge	per event	£ 195.00	Yes
Preparation Time before event (Evening (Up to 10:30pm) and Saturday)	per hour	£ 34.00	Only where catering takes place
Preparation Time before event (Late Evening (After 10:30pm) and Sunday)	per hour	£ 37.00	Only where catering takes place
Evening (Up to 10:30pm) and Saturday Surcharge - Applied to the applicable hourly rate for the event.		25%	Only where catering takes place
Late Evening (After 10:30pm) and Sunday Surcharge - Applied to the applicable hourly rate for the event.		40%	Only where catering takes place
Cancellation Charges - cancellation of room bookings must be confirmed at least 5 days before the date or the full charge is payable. These bookings will not be transferred to another date.		25% of full charge	No
Up Helly Aa	per hour	£ 80.00	Yes
Up Helly Aa - Cleaning Costs	per event	£ 760.00	Yes

SCHEDULE OF CHARGES FROM 1 APRIL 2026

ALL CHARGES ARE EXCLUSIVE OF VAT, WHERE APPLICABLE

Activity	Unit	2026/27 Charge	VAT applicable
Use of Meeting Equipment	per event	£ 13.00	Yes
Tea & Coffee	per person	£ 2.00	Yes
Set of Cutlery Items	per item	£ 1.00	Yes
Crockery Items	per item	£ 0.50	Yes
Tea / Coffee Pot	per item	£ 1.50	Yes
Water Jugs	per item	£ 1.00	Yes
Hot Water Boiler / Urn	per item	£ 30.00	Yes
Hot Box	per item	£ 50.00	Yes
Staging Equipment	per item	£ 20.00	Yes
Stacking Chair	per item	£ 1.00	Yes
Table 4 ft or 6 ft	per item	£ 7.00	Yes
Chair Covers (Wedding)	per item	£ 1.50	Yes
Table Cloths (Wedding)	per item	£ 4.00	Yes
Performing Rights Society Charges - cost of licence will depend on the nature of event This will be determined at the time of booking.	per event	Various	Yes
Souvenirs	per item	Various	Yes
Corporate Services			
Governance & Law			
Property Enquiry Certificates			
Property Enquiry Certificates	each	£ 140.00	Yes
Registration services			
Registration Office - office hours - no guests - accommodation and attendance fee	per event	£ 73.00	No
Registration Office - office hours - no guests - statutory charges	per event	£ 155.00	No
Registration Office - office hours - no guests - TOTAL CHARGE	per event	£ 228.00	No
Registration Office - office hours - guests - accommodation and attendance fee	per event	£ 137.00	No
Registration Office - office hours - guests - statutory charges	per event	£ 155.00	No
Registration Office - office hours - guests - TOTAL CHARGE	per event	£ 292.00	No
Registration Office - outwith office hours - guests - accommodation and attendance fee	per event	£ 201.00	No
Registration Office - outwith office hours - guests - statutory charges	per event	£ 155.00	No
Registration Office - outwith office hours - guests -TOTAL CHARGE	per event	£ 356.00	No

SCHEDULE OF CHARGES FROM 1 APRIL 2026

ALL CHARGES ARE EXCLUSIVE OF VAT, WHERE APPLICABLE

Activity	Unit	2026/27 Charge	VAT applicable
Outwith Registration Office (authorised venue) - statutory fees	per event	£ 155.00	No
Outwith Registration Office (authorised venue) - attendance fee	per event	£ 264.00	No
Outwith Registration Office (authorised venue) - TOTAL CHARGE	per event	£ 419.00	No
Registration Office - Civil Partnership - administrative route - statutory fees	per event	£ 155.00	No
Travel Costs for a Registrar attendance at an Approved Place - up to 5 miles from Registration Office	per event	£ 5.00	No
Travel Costs for a Registrar attendance at an Approved Place - up to 10 miles from Registration Office	per event	£ 10.00	No
Travel Costs for a Registrar attendance at an Approved Place - up to 20 miles from Registration Office	per event	£ 20.00	No
Travel Costs for a Registrar attendance at an Approved Place - Over 20 miles	per event	£ 40.00	No
Ferry fares at standard return costs will be added to the travel costs where appropriate	per event	variable	No
All Accommodation and Attendance Fees include non-refundable amount	per event	£ 46.00	No
Alcohol Licencing Fees			
Initial premises application fee - category 1		£ 200.00	No
Initial premises application fee - category 2		£ 800.00	No
Initial premises application fee - category 3		£ 1,100.00	No
Initial premises application fee - category 4		£ 1,300.00	No
Initial premises application fee - category 5		£ 1,700.00	No
Initial premises application fee - category 6		£ 2,000.00	No
Annual premises licence fee - category 1		£ 180.00	No
Annual premises licence fee - category 2		£ 220.00	No
Annual premises licence fee - category 3		£ 280.00	No
Annual premises licence fee - category 4		£ 500.00	No
Annual premises licence fee - category 5		£ 700.00	No
Annual premises licence fee - category 6		£ 900.00	No
Vary premises licence 29(1) substitution of manager		£ 31.00	No
Vary premises licence 29(1) minor		£ 20.00	No
Vary premises licence 29(1) other		£ 165.00	No
Transfer by licence holder 33(1) with variation		£ 245.00	No
Transfer by licence holder 33(1) with no variation		£ 165.00	No
Transfer by another person 34(1) with variation		£ 245.00	No
Transfer by another person 34(1) with no variation		£ 165.00	No
Temporary premises licence 47(2)		£ 245.00	No

SCHEDULE OF CHARGES FROM 1 APRIL 2026

ALL CHARGES ARE EXCLUSIVE OF VAT, WHERE APPLICABLE

Activity	Unit	2026/27 Charge	VAT applicable
Occasional licence 56(1)		£ 10.00	No
Extended hours 68(1)		£ 10.00	No
Personal licence 72(1)		£ 50.00	No
Replacement personal licence 92(1)		£ 40.00	No
Replacement premises licence 53(1)		£ 40.00	No
Raffles (Gambling Act 2005)			
Small society lottery registration		£ 40.00	No
Annual renewal fee		£ 20.00	No
Legal			
Conveyance of Garden Ground	per application	£ 1,265.00	No
Garage Sale	per application	£ 1,265.00	No
Croft House Sale	per application	£ 1,265.00	No
Croft Sale (one croft)	per application	£ 1,580.00	No
Croft Sale (per additional croft)	per application	£ 265.00	No
Land to 3rd party which needs resumption	per application	£ 1,790.00	No
Leasehold sale	per application	£ 1,790.00	No
Deed of Servitude	per application	£ 425.00	No
Deed of Servitude (if required to draft)	per application	£ 635.00	No
Lease	per application	£ 845.00	No
Road adoption plans	per application	£ 50.00	No
Archaeology Services			
Casual enquiries / minor alterations	per application	variable	Yes
Requests for Research Purposes	per application	variable	Yes
Householder/ development up to 10 houses	per application	£ 140.00	Yes
Development of 10+ houses	per application	£ 300.00	Yes
Industrial /commercial/ EIA developments under 2 ha	per application	£ 500.00	Yes
Industrial/ commercial/EIA developments over 2ha	per application	£ 500.00	Yes
Electricity Act Developments (S36 & S37)	per application	£ 500.00	Yes
Woodlands planting/ Peatlands restoration	per application	£ 140.00	Yes
Utilities Consultation	per application	£ 140.00	Yes
Resubmission of WSI/ report which falls short of minimum standard	per application	£ 140.00	Yes
Urgent response required (less than 10 working days)	per application	£ 140.00	Yes
Finance			
Business Improvement District (BID) levy fees			
BID Levy - rateable value £0 - £2,500		£ 200.00	No

SCHEDULE OF CHARGES FROM 1 APRIL 2026

ALL CHARGES ARE EXCLUSIVE OF VAT, WHERE APPLICABLE

Activity	Unit	2026/27 Charge	VAT applicable
BID Levy - rateable value £2,501 - £5,000		£ 300.00	No
BID Levy - rateable value £5,001 - £7,500		£ 400.00	No
BID Levy - rateable value £7,501 - £10,000		£ 500.00	No
BID Levy - rateable value £10,001 - £15,000		£ 600.00	No
BID Levy - rateable value £15,001 - £20,000		£ 700.00	No
BID Levy - rateable value £20,001+		£ 850.00	No
Children's Services			
QI Schools			
School meals			
Secondary pupils, single course	per meal	£ 2.60	No
Secondary pupils, two courses	per meal	£ 3.15	No
Primary pupils	per meal	£ 2.60	No
Nursery pupils - private nursery meals	per meal	£ 2.35	No
Visitors and staff - lunch	per meal	£ 5.92	Yes
Visitors and staff - light meal/snack	per meal	£ 2.35	Yes
School milk			
Pupil	per week	£ 1.30	No
Nursery provision			
Early years nursery charge outwith funded place	charge per hour outside funded place	£ 5.60	No
School lettings			
Hire of classroom	per hour	£ 28.50	No
Hire for large meeting (e.g. school hall/gym hall)	per hour	£ 45.50	No
Hire for dramatic performance	per hour	£ 86.50	No
Hire of school hall	per function	£ 343.00	No
Hire of school hall plus large school kitchen	per function	£ 425.00	Only where catering takes place
Hire of school hall plus small school kitchen	per function	£ 380.00	Only where catering takes place
Hire for Up Helly Aa (including kitchen)	per function	£ 715.00	Only where catering takes place
Use of tea/coffee facilities (e.g. for meetings) - large school kitchen	per function	£ 127.00	Yes
Use of tea/coffee facilities (e.g. for meetings) - small school kitchen	per function	£ 71.00	Yes

SCHEDULE OF CHARGES FROM 1 APRIL 2026

ALL CHARGES ARE EXCLUSIVE OF VAT, WHERE APPLICABLE

Activity	Unit	2026/27 Charge	VAT applicable
All schools - hire of multicourt Area	per hour	£ 10.55	Yes
Charge per locker	per annum	no charge	No
Replacement key for lockers	per annum	£ 3.70	No
School lettings - sporting activities			
Equipment - Trampoline		£ 26.00	Yes
Equipment - 2 Trampolines (on 1 badminton court)		£ 38.00	Yes
Use of car parks (e.g. car boot sales)		£ 34.00	No
Hire of projector	per hour	£ 15.80	Yes
Charge for room or area not returned to original state		£ 68.50	Yes
Charge for cleaning after function		£ 111.00	Yes
Halls of residence - board & accommodation			
Placing request pupils - full weekly board	per pupil	£ 380.00	No
Placing request pupils - full daily board	per pupil	£ 85.00	No
Adults (holiday periods only) - single room bed and breakfast	per day	£ 66.00	Yes
Adults (holiday periods only) - twin room bed and breakfast	per day	£ 106.00	Yes
Parents flat	per night	£ 126.50	Yes
Hire of conference room for half day	per event	£ 79.00	No
Hire of conference room for full day	per event	£ 116.00	No
Tea, coffee and biscuits	per head	£ 5.30	Yes
Children's Resources			
Out of school clubs			
Out of school club (snack provided, trips additional)	per hour	£ 5.60	No
Out of school club (snack provided, trips additional)	per session	£ 12.15	No
Out of school club holiday programme (snack provided, trips additional)	full day	£ 38.00	No
Out of school club holiday programme (snack provided, trips additional)	half day	£ 19.00	No
Sports & Leisure			
Jubilee Flower Park			
Tennis - hire of court - concession rate	per hour	£ 3.60	Yes
Tennis - hire of court - standard rate	per hour	£ 7.20	Yes
Tennis - hire of up to 4 racquets and 3 balls - concession rate	per hour	£ 1.70	Yes
Tennis - hire of up to 4 racquets and 3 balls - standard rate	per hour	£ 3.40	Yes
Putting - 18 holes - concession rate	per hour	£ 1.20	Yes
Putting - 18 holes - standard rate	per hour	£ 2.40	Yes

SCHEDULE OF CHARGES FROM 1 APRIL 2026

ALL CHARGES ARE EXCLUSIVE OF VAT, WHERE APPLICABLE

Activity	Unit	2026/27 Charge	VAT applicable
Bowling - hire of rink - concession rate	per hour	£ 3.65	Yes
Bowling - hire of rink - standard rate	per hour	£ 7.30	Yes
Bowling - hire of up to 4 sets of bowls - concession rate	per hour	£ 1.50	Yes
Bowling - hire of up to 4 sets of bowls - standard rate	per hour	£ 3.00	Yes
Bowling - hire of shoes - concession rate	per person per hour	£ 1.50	Yes
Bowling - hire of shoes - standard rate	per person per hour	£ 3.00	Yes
Hire of Pavilion kitchen and viewing area	per hour	£ 8.75	Only where catering takes place
Gilbertson Park games hall			
Games hall - hire for general use - concession rate	per hour	£ 14.60	Only where catering takes place
Games hall - hire for general use - standard rate	per hour	£ 29.20	Only where catering takes place
Games Hall - hire for general use - concession rate	per hour	£ 14.60	Only where catering takes place
Games Hall - hire for general use - standard rate	per hour	£ 29.20	Only where catering takes place
Hire of kitchen facilities	per hour	£ 9.40	Yes
Pitches			
Pitch hire with changing rooms - concession rate	per hour	£ 24.30	No
Pitch hire with changing rooms - standard rate	per hour	£ 40.55	No
Pitch hire only - concession rate	per hour	£ 16.00	Yes
Pitch hire only - standard rate	per hour	£ 32.00	Yes
Hire of archery field (1/4 pitch) - concession rate	per hour	£ 8.30	No
Hire of archery field (1/4 pitch) - standard rate	per hour	£ 16.55	No
Hire of plant and labour for grounds maintenance works on external pitches	per hour	£ 50.00	Yes
North Loch Park - 3G Pitch			
Pitch hire with lighting - no changing rooms - full pitch - concession rate	per hour	£ 36.00	No
Pitch hire with lighting - no changing rooms - full pitch - standard rate	per hour	£ 55.00	No
Pitch hire with lighting - no changing rooms - half pitch - concession rate	per hour	£ 29.50	No
Pitch hire with lighting - no changing rooms - half pitch - standard rate	per hour	£ 42.50	No
Pitch changing rooms			

SCHEDULE OF CHARGES FROM 1 APRIL 2026

ALL CHARGES ARE EXCLUSIVE OF VAT, WHERE APPLICABLE

Activity	Unit	2026/27 Charge	VAT applicable
Changing room only - per changing room	per hour	£ 4.60	Yes
Pitch equipment hire			
Equipment hire - single booking - per extra sets of goals - concession rate	per session	£ 3.85	Yes
Equipment hire - single booking - per extra sets of goals - standard rate	per session	£ 7.70	Yes
School games halls			
Outdoor education and activities			
General outdoor activities where there is an element of educational training or instruction e.g. coasteering, canoeing or climbing (minimum group size of 6 people)	per person per half day	£ 53.00	No
General outdoor activities where there is an element of educational training or instruction e.g. coasteering, canoeing or climbing (minimum group size of 6 people)	per person per whole day	£ 74.00	No
General outdoor activities where there is no educational training or instruction e.g. coasteering, canoeing or climbing (minimum group size of 6 people)	per person per half day	£ 53.00	Yes
General outdoor activities where there is no educational training or instruction e.g. coasteering, canoeing or climbing (minimum group size of 6 people)	per person per whole day	£ 74.00	Yes
Islesburgh Community Centre			
For all charges relating to Isleburgh Community Centre, please see the following link:	https://www.shetland.gov.uk/islesburgh-community-centre-hostel		
Community Health & Social Care Services			
Community Care Resources			
Social Work establishments			
Permanent residents - all establishments - single room	per week	£ 2,194.00	No
Temporary residents - all establishments - single room	per week	£ 442.00	No
Social support charge	per hour	£ 29.50	No
Domestic home care charge	per hour	£ 22.52	No
Day Care attendance charge	per day	£ 7.25	No
Day Care meal charges	per meal	£ 7.50	No
Meals on Wheels	per meal	£ 7.50	No
Community Alarm Response Services	per week	£ 5.00	No
Social Work premises - room hire only	per hour	£ 14.50	No
Direct payment rates			
Social Support Charge	per hour	£ 25.96	No
Domestic tasks per hour (including laundry and meal preparation)	per hour	£ 21.07	No
Adult Services			

SCHEDULE OF CHARGES FROM 1 APRIL 2026

ALL CHARGES ARE EXCLUSIVE OF VAT, WHERE APPLICABLE

Activity	Unit	2026/27 Charge	VAT applicable
Adult Services House of Multiple Occupancy Rent charge	per week	£ 68.32	No
Supported Living - Supported Living Service	per week	£ 239.50	No
Rechargeable Mileage Charge for Service Users	per mile	£ 0.45	No
Development			
Community Planning & Development			
Adult learning services			
Special charges may apply to certain classes e.g. an increased hourly charge may be applied if a class has a limited number of places for health & safety reasons in order to make the class viable; or where a class is delivered at the weekend; or an additional charge may be applied for equipment / materials			
Adult Learning evening classes, per person	per hour	£ 5.30	No
Adult Learning evening classes, per persons aged under 18 or over 60 years, or in receipt of benefits	per hour	£ 2.65	No
Housing			
Homeless Persons			
Shared accommodation - standard occupancy charge	per week	£ 74.40	No
Shared accommodation - furniture charge	per week	£ 17.14	No
Shared accommodation - electricity charge	per week	£ 26.63	No
Shared accommodation - service charge	per week	£ 22.91	No
89 St Olaf Street (Room 5)	per week	£ 98.00	No
Electricity in communal areas (12a North Road)	per week	£ 7.40	No
General needs stock used for homeless persons - bedsit - occupancy charge	per week	£ 74.40	No
General needs stock used for homeless persons - 1 bedroom - occupancy charge	per week	£ 99.46	No
General needs stock used for homeless persons - 2 bedroom - occupancy charge	per week	£ 121.98	No
General needs stock used for homeless persons - 3 bedroom - occupancy charge	per week	£ 146.04	No
General needs stock used for homeless persons - 4 bedroom - occupancy charge	per week	£ 168.81	No
Lerwick chalets - homeless lets - 1 bed	per week	£ 51.62	No
Lerwick chalets - homeless lets - 2 bed	per week	£ 64.49	No
Landward chalets - homeless lets - 1 bed	per week	£ 46.70	No
Landward chalets - homeless lets - 2 bed	per week	£ 58.94	No
Homeless persons - general needs stock & chalets - B&B accommodation - adult aged 16 or over	per week	£ 167.67	No
Homeless persons - general needs stock & chalets - B&B accommodation - child under 16	per week	£ 83.75	No
Storage charges (storage of property in Gremista store)	per week	£ 8.85	No
Garages			

SCHEDULE OF CHARGES FROM 1 APRIL 2026

ALL CHARGES ARE EXCLUSIVE OF VAT, WHERE APPLICABLE

Activity	Unit	2026/27 Charge	VAT applicable
Garage rents (no electricity)	per week	£ 15.02	Yes
Garage rents (no electricity), if part of Council tenancy	per week	£ 15.02	No
Garage rents (electricity)	per week	£ 21.47	Yes
Garage rents (electricity), if part of a Council tenancy	per week	£ 21.47	No
Double garage (electricity)	per week	£ 32.13	Yes
Double garage (electricity), if part of a Council tenancy	per week	£ 32.13	No
Garage site rent	per week	£ 6.83	Yes
Garage site rent, if part of a Council tenancy	per week	£ 6.83	No
Caravan Site/Pitch Rents			
Caravan site/pitch rents - Hoofields	per week	£ 21.21	No
Caravan site/pitch rents - Other	per week	£ 14.64	No
Council houses			
Rent of 4 bedroom - Lerwick	per week	£ 143.72	No
Rent of 3 bedroom - Lerwick	per week	£ 123.35	No
Rent of 2 bedroom - Lerwick	per week	£ 102.40	No
Rent of 1 bedroom- Lerwick	per week	£ 89.21	No
Rent of bedsit - Lerwick	per week	£ 68.32	No
Rent of 7 bedroom - Non Lerwick	per week	£ 195.10	No
Rent of 5 bedroom - Non Lerwick	per week	£ 156.39	No
Rent of 4 bedroom - Non Lerwick	per week	£ 136.53	No
Rent of 3 bedroom - Non Lerwick	per week	£ 117.16	No
Rent of 2 bedroom - Non Lerwick	per week	£ 97.30	No
Rent of 1 bedroom - Non Lerwick	per week	£ 85.08	No
Rent of bedsit - Non Lerwick	per week	£ 65.23	No
Transport Planning			
Inter-Island air services - from Tingwall			
To Fair Isle (non-resident adult, 25yrs+)	single fare	£ 62.34	No
To Fair Isle return (non-resident adult, 25yrs+)	return fare	£ 118.76	No
To Fair Isle (non-resident youth, 17-24yrs or non-resident senior citizen, 60yrs+)	single fare	£ 41.14	No
To Fair Isle return (non-resident youth, 17-24yrs or non-resident senior citizen, 60yrs+)	return fare	£ 78.38	No
To Fair Isle (non-resident child, 2 - 16yrs)	single fare	£ 31.16	No
To Fair Isle return (non-resident child, 2 - 16yrs)	return fare	£ 59.36	No
To Fair Isle return (island resident/friends & family, 25yrs+)	return fare	£ 58.16	No
To Fair Isle return (island resident youth/friends & family, 17-24 or resident senior citizen, 60yrs+)	return fare	£ 38.26	No

SCHEDULE OF CHARGES FROM 1 APRIL 2026

ALL CHARGES ARE EXCLUSIVE OF VAT, WHERE APPLICABLE

Activity	Unit	2026/27 Charge	VAT applicable
To Fair Isle return (island resident, 2-16yrs or pupil attending AHS)	return fare	£ 29.06	No
To Foula (non-resident adult, 25yrs+)	single fare	£ 58.32	No
To Foula return (non-resident adult, 25yrs+)	return fare	£ 112.02	No
To Foula (non-resident youth, 17-24yrs or non-resident senior citizen, 60yrs+)	single fare	£ 38.42	No
To Foula return (non-resident youth, 17-24yrs or non-resident senior citizen, 60yrs+)	return fare	£ 73.90	No
To Foula (non-resident child, 2 - 16yrs)	single fare	£ 29.20	No
To Foula return (non-resident child, 2 - 16yrs)	return fare	£ 56.04	No
To Foula return (island resident/friends & family, 25yrs+)	return fare	£ 58.16	No
To Foula return (island resident youth/friends & family, 17-24yrs or resident senior citizen 60yrs+)	return fare	£ 38.26	No
To Foula return (island resident/friends & family, 2-16yrs) or (pupil attending AHS)	return fare	£ 29.06	No
NOTE: The friends & family fare is not a separte stand alone fare level. It represents eligibility, for approved nominated travellers only, to purchase travel at the islander fare for the relevant route.			
Taxi licencing charges			
Taxi or private hire car driver's licence	per licence	£ 90.00	No
Taxi or private hire car licence (grant)	per licence	£ 410.00	No
Taxi or private hire car licence (renewal)	per licence	£ 137.00	No
Deposit on taxi / private hire car licence plates	per application	£ 32.00	No
Vehicle inspection	per application	£ 57.40	No
Re-test of vehicle or private hire car	per application	£ 14.22	No
Meter installation	per application	variable	No
Meter check and calibration	per application	variable	No
Replacement driver's ID badge	per application	£ 10.00	No
Replacement licence (driver or car)	per licence	£ 10.00	No
Taxi booking office licence	per licence	£ 115.00	No
Bus Services			
Lerwick to Sumburgh Airport	per ticket	£ 3.60	No
Lerwick to Sumburgh	per ticket	£ 3.60	No
Lerwick to Sandwick	per ticket	£ 2.90	No
Lerwick to Cunningsburgh	per ticket	£ 2.50	No
Lerwick to Walls	per ticket	£ 3.60	No
Lerwick to Bixter	per ticket	£ 3.30	No
Lerwick to Weisdale	per ticket	£ 2.00	No
Lerwick to Hillswick	per ticket	£ 4.80	No

SCHEDULE OF CHARGES FROM 1 APRIL 2026

ALL CHARGES ARE EXCLUSIVE OF VAT, WHERE APPLICABLE

Activity	Unit	2026/27 Charge	VAT applicable
Lerwick to Mossbank	per ticket	£ 4.00	No
Lerwick to Lerwick toft	per ticket	£ 4.00	No
Lerwick to Brae	per ticket	£ 3.60	No
Lerwick to Scalloway	per ticket	£ 2.30	No
Lerwick Town Service	per ticket	£ 1.50	No
NOTE: Discounted travel is available through the use of pre-paid local bus service cards. The use of this type of card provides a 20% discount on adult single fares. Cards are available onboard public service buses and can be topped up using cash or card payment (VISA/MasterCard). The National Concessionary Travel scheme provides Scotland-wide free bus travel for elderly and disabled persons and all those aged under 22. Free travel can be accessed on presentation of a valid scheme card. From 30 January 2026, single adult and child bus fares in Shetland are capped at £2 as part of a 21-month Scottish Government pilot.			
Disabled parking badge (blue badge) charges			
New badge issue	per application	£ 20.00	No
Badge renewal	per application	£ 20.00	No
Replacement for lost / stolen badge	per application	£ 10.00	No
Fast-tracked badge	per application	£ 24.00	No
Planning Services			
Search of records			
Search of records	per hour or part thereof	£ 134.00	No
Letter of comfort			
Provision of Letter of Comfort - with Building Warrant	per letter	£ 187.00	No
Provision of letter of comfort - without building warrant	per letter	£ 369.00	No
Site visit in relation to letter of comfort	per visit	£ 247.00	No
Local Review Fees			
Fees for lodging a local review relating to decisions on applications for planning permission and planning permission in principle and approval of matters specified in conditions which relate to a grant of planning permission in principle. Fee Calculator - ePlanning Fee Structure - effective 9 June 2025	Per application	variable	No
Building Warrant: Scottish Government - online fee calculator			
For the full Building Warrant fee structure, please see the following links:	Fee Calculator - eBuilding Standards Fee Structure - effective 1 April 2026		
Planning Applications: Scottish Government - online fee calculator			

SCHEDULE OF CHARGES FROM 1 APRIL 2026

ALL CHARGES ARE EXCLUSIVE OF VAT, WHERE APPLICABLE

Activity	Unit	2026/27 Charge	VAT applicable
For the full Planning Application fee structure, please see the following links:	Fee Calculator - ePlanning Fee Structure - effective 9 June 2025		
Retrospective Planning Applications			
Fee Structure - effective 9 June 2025	25% Surcharge per application on the level of fee that would be payable	variable	No
Non-material variations to a planning permisson			
Fee Structure - effective 9 June 2025	per application	£ 250.00	No
High hedge fees			
High Hedges (Scotland) Act 2013 High Hedges (Scotland) Act 2013: Revised Guidance 2019	per application	£ 493.00	No
Theatre licence			
Annual theatre licence	per application	£ 93.00	No
Occasional theatre licence	per application	£ 30.00	No
Transfer of theatre licence	per application	£ 6.00	No
Raised structure permit			
Permit for the erection of a temporary or permanent structure	per application	£ 86.00	No
Cinema licence			
Fee for provision of established Cinema facilities	per application	£ 213.00	No
Marine Development			
For the full Marine Development fee structure, please see the following link:	Fee structure - effective 1 April 2026		
Infrastructure			
Environmental Services			
Burial charges			
Adult		£ 817.00	No
Children		no charge	No
Surcharge for burial on Saturday, Sunday or public holiday - burial		£ 270.00	No
Surcharge for burial on Saturday, Sunday or public holiday - cremation casket		£ 135.00	No

SCHEDULE OF CHARGES FROM 1 APRIL 2026

ALL CHARGES ARE EXCLUSIVE OF VAT, WHERE APPLICABLE

Activity	Unit	2026/27 Charge	VAT applicable
Burial lair exclusive right or burial		£ 878.00	No
Burial ground reservation (single depth lair, single depth ground to accommodate x 1 full burial)		£ 439.00	No
Surcharge for burial lair exclusive right of burial - lair number selected by applicant		£ 108.00	No
Minimum charge for search of records		£ 35.00	No
Charge for transfer of lair		£ 35.00	No
Charge to issue permit for permission to erect memorial stone		£ 117.00	No
Charge to issue permit for permission for a low plaque or tablet		£ 85.00	No
Charge for test dig of lair		£ 270.00	No
Residents outside Shetland exclusive right of burial plot charge		£ 1,316.00	No
Residents outside Shetland plot charge (single depth lair, single depth ground to accommodate x 1 full burial)		£ 658.00	No
Residents outside Shetland burial charge		£ 1,239.00	No
Cremation casket lair - exclusive right of burial		£ 397.00	No
Cremation casket lair - exclusive right of burial - residents outside Shetland		£ 596.00	No
Interment of cremation casket		£ 370.00	No
Interment of cremation casket - residents outside Shetland		£ 598.00	No
Memorial, Re-fix dowels,memorial to base / base to foundations		£ 228.00	No
Memorial, Replace dowels,memorial to base / base to foundations		£ 250.00	No
Memorial, Brace failed unapproved works		£ 70.00	No
Memorial, Remove unapproved memorial works		£ 279.00	No
Memorial, Re-new foundations		£ 313.00	No
Multiple Selection Memorial		£ 430.00	No
Supply of immovable memorial with a right over land for a fixed period including engraving of plaque - 10 year lease		£ 409.00	No
Replacement Memorial Plaque with lettering - 10 year lease		£ 205.00	No
Exhumation cremated remains casket		£ 2,042.00	No
Exhumation full coffin		£ 4,345.00	No
Hire of temporary mortuary	per month	£ 197.00	No
Waste disposal and cleansing			

SCHEDULE OF CHARGES FROM 1 APRIL 2026

ALL CHARGES ARE EXCLUSIVE OF VAT, WHERE APPLICABLE

Activity	Unit	2026/27 Charge	VAT applicable
Gremista landfill: non-inert waste standard charge up to 200kg - including landfill tax standard rate	up to 200kg	£ 42.60	No
Gremista landfill: non-inert waste standard charge over 200kg - including landfill tax standard rate	per tonne	£ 212.98	No
Gremista landfill: inert waste standard charge up to 200kg - including landfill tax lower rate	up to 200kg	£ 16.96	No
Gremista landfill: inert waste standard charge over 200kg - including landfill tax lower rate	per tonne	£ 84.76	No
Gremista landfill: asbestos cement up to 200kg - including landfill tax standard rate	up to 200kg	£ 53.85	No
Gremista landfill: asbestos cement over 200kg - including landfill tax standard rate	per tonne	£ 269.26	No
Gremista landfill: sewage sludge up to 200kg - including landfill tax standar rate	up to 200kg	£ 55.92	No
Gremista landfill: sewage sludge over 200kg - including landfill tax standard rate	per tonne	£ 279.58	No
Gremista landfill: inert cover material up to 200kg - including landfill tax lower rate	up to 200kg	£ 3.30	No
Gremista landfill: inert cover material over 200kg - including landfill tax lower rate	per tonne	£ 16.52	No
Gremista landfill: offshore waste up to 200kg - including landfill tax standard rate	up to 200kg	£ 47.18	No
Gremista landfill: offshore waste over 200kg - including landfill tax standard rate	per tonne	£ 235.90	No
Gremista landfill: non-inert waste **charge to a customer outwith Shetland** (including landfill tax)	per tonne	price on application	Yes
Waste disposal charges Gremista sorting shed up to 200kg	up to 200kg	£ 31.07	No
Waste disposal charges Gremista sorting shed: standard charge per tonne (200kg +)	per tonne	£ 155.35	No
Waste disposal charges Gremista sorting shed - **charge to a customer outwith Shetland** price on arrangement	per tonne	Price on Application	Yes
Tyres (**non-commercial customer**)	per item	£ 3.00	No
Tyres (200kg+)	up to 200kg	£ 61.72	No
Tyres (up to 200kg)	per tonne	£ 308.60	No
Wood (200kg+)	up to 200kg	£ 26.21	No
Wood (up to 200kg)	per tonne	£ 131.05	No
Plastic pipes - salmon cage pipe of equivalent (up to 200kg)	up to 200kg	£ 37.78	No
Plastic pipes - salmon cage pipe of equivalent (200kg+)	per tonne	£ 188.90	No
Recyclable materials - paper/card/cardboard or plastic bottles/cans/cartons/polypropylene bags (up to 200kg)	up to 200kg	£ 12.00	No

SCHEDULE OF CHARGES FROM 1 APRIL 2026

ALL CHARGES ARE EXCLUSIVE OF VAT, WHERE APPLICABLE

Activity	Unit	2026/27 Charge	VAT applicable
Recyclable materials - paper/card/cardboard or plastic bottles/cans/cartons/polypropylene bags (200kg+) (Industrial customer)	per tonne	£ 60.00	No
Gremista sorting shed - difficult waste (up to 200kg)	up to 200kg	£ 43.02	No
Gremista sorting shed - difficult waste (200kg+)	per tonne	£ 215.10	No
Use of weighbridge		£ 13.20	No
Energy Recovery Plant - minimum charge (up to 200kg)	up to 200kg	£ 16.43	No
Energy Recovery Plant - standard charge (200kg+)	per tonne	£ 82.15	No
Energy Recovery Plant - RDF	per tonne	Price on Arrangement	Yes
Energy Recovery Plant -standard **charge to customers outwith Shetland** minimum charge (up to 200kg)	up to 200kg	Price on Arrangement	Yes
Energy Recovery Plant - standard **charge to customers outwith Shetland** (200kg+)	per tonne	Price on Arrangement	Yes
Energy Recovery Plant - accompanied direct manual disposal of sensitive/controlled waste with authorised witness present (e.g. pharmaceuticals) <50g	per disposal	Price on Arrangement	No
Energy Recovery Plant - Additional charge for extra handling of clinical waste ex NHS. Annual Charge	per year	Price on Arrangement	No
Energy Recovery Plant - difficult waste (up to 200kg) (examples include NHS clinical waste, fish waste)	up to 200kg	£ 39.11	No
Energy Recovery Plant - difficult waste (200kg+) (examples include NHS clinical waste, fish waste)	per tonne	£ 195.55	No
Energy Recovery Plant - waste requiring extra handling and/or non-conforming waste removal and disposal, Gremista sorting shed equivalent charge (up to 200kg) examples include animal waste, international catering waste.	up to 200kg	£ 31.00	No
Energy Recovery Plant - waste requiring extra handling and/or non-conforming waste removal and disposal, Gremista sorting shed equivalent charge (200kg+) examples include animal waste, international catering waste.	per tonne	£ 155.00	No
Energy Recovery Plant - weighbridge transaction by operator (manual weigh-in) charge (up to 400kg)	up to 400kg	£ 34.10	No
Energy Recovery Plant - weighbridge transaction by operator (manual weigh-in) charge (400kg+)	per tonne	£ 85.25	No
Gremista - hooklift bin hire one-off	per day	£ 3.60	Yes
Gremista - hooklift bin hire - part of a trade waste collection contract	per day	£ 3.60	No

SCHEDULE OF CHARGES FROM 1 APRIL 2026

ALL CHARGES ARE EXCLUSIVE OF VAT, WHERE APPLICABLE

Activity	Unit	2026/27 Charge	VAT applicable
Gremista - hooklift hire vehicle one-off	per hour	£ 75.80	Yes
Gremista - hooklift hire vehicle - part of trade waste collection contract	per week	£ 75.80	No
Domestic refuse collection service - household refuse sacks	box of 200 sacks	£ 15.84	Yes
Domestic refuse collection service - wheeled bin - for sale to householders	240 litres	£ 49.00	No
Charity refuse containers - collection/disposal charge per uplift - wheeled bin	240 litres	£ 2.33	No
Charity recycling containers -collection/disposal charge per uplift - wheeled bin	240 litres	£ 1.58	No
Charity refuse containers - collection/disposal charge per uplift - wheeled bin	360 litres	£ 3.43	No
Charity recycling containers - collection/disposal charge per uplift - wheeled bin	360 litres	£ 2.32	No
Charity refuse containers - collection/disposal charge per Uplift - wheeled bin	660 litres	£ 6.30	No
Charity recycling containers - collection/disposal charge per uplift - wheeled bin	660 litres	£ 4.20	No
Charity refuse containers - collection/disposal charge per uplift - wheeled bin	1100 litres	£ 10.40	No
Charity recycling containers - collection/disposal charge per uplift - wheeled bin	1100 litres	£ 7.00	No
Commercial refuse sack - approx. 70 litres	roll of 50 sacks	£ 74.10	No
Commercial refuse sticker	roll of 50 stickers	£ 74.10	No
Bin lid bungee cord	0.6m	£ 1.67	Yes
Domestic refuse collection service - galvanised steel wheeled bin - for sale to householders 660L or 1100L	per item, including, lid and	£ 43.00	No
Domestic refuse collection service - 240L wheeled bin lid - for sale to householders	per item	£ 12.50	No
Bulky uplift	up to 6 permitted items	£ 37.00	No
Bulky uplift - concession rate	up to 6 permitted items	£ 18.50	No
Refuse containers - collection/disposal charge per uplift - wheeled bin	240 litres	£ 4.65	No
Recycling containers -collection/disposal charge per uplift - wheeled bin	240 litres	£ 3.15	No
Refuse containers - collection/disposal charge per uplift - wheeled bin	360 litres	£ 6.85	No
Recycling containers - collection/disposal charge per uplift - wheeled bin	360 litres	£ 4.60	No
Refuse containers - collection/disposal charge per uplift - wheeled bin	660 litres	£ 12.60	No

SCHEDULE OF CHARGES FROM 1 APRIL 2026

ALL CHARGES ARE EXCLUSIVE OF VAT, WHERE APPLICABLE

Activity	Unit	2026/27 Charge	VAT applicable
Recycling containers - collection/disposal charge per uplift - wheeled bin	660 litres	£ 8.40	No
Refuse containers - collection/disposal charge per uplift - wheeled bin	1100 litres	£ 20.80	No
Recycling containers - collection/disposal charge per uplift - wheeled bin	1100 litres	£ 14.00	No
Recycling moderate contamination charge	per bin collected	£ 6.60	No
Recycling high contamination charge	per bin collected	£ 13.15	No
Registered Charities involved in waste prevention activities (household waste type only)		100% discount	No
Clinical waste containers - collection/disposal charge per uplift - wheeled bin	360 litres	£ 22.30	No
Cooking oil collection - per premises	per week	£ 22.15	No
Refuse vehicle	per hour	£ 43.20	No
Refuse driver	per hour	£ 32.75	No
Cleansing Operative	per hour	£ 29.10	No
Pick-up vehicle	per hour	£ 13.95	No
Refuse skip hire - one-off	per day	£ 1.80	Yes
Refuse skip hire - part of a trade collection contract	per day	£ 1.80	No
Refuse skip vehicle - one-off	per hour	£ 54.00	Yes
Refuse skip vehicle - part of a trade collection contract	per hour	£ 54.00	No
Street cleansing service - power washer	per hour	£ 9.50	No
Hot water machine (power washer and weed sprayer)	per hour	£ 17.10	No
Schmidt vehicle & driver	per hour	£ 68.70	No
Health certificates			
Health certificates for EU and Third Country Exports (Normal Office Hours)	per application	£ 70.00	Yes
Health certificates for EU and Third Country Exports (weekends and Public Holidays)	per application	£ 111.00	Yes
Health certificates - additional charge if less than 24 hours notice given	per application	£ 32.00	Yes
Health certificates - copies	per application	£ 32.00	Yes
Health certificates inspection	per application	£ 85.00	Yes
Health certificates - certification attestation	per application	£ 155.00	No
Health certificates - full audit of establishment	per application	£ 325.00	No

SCHEDULE OF CHARGES FROM 1 APRIL 2026

ALL CHARGES ARE EXCLUSIVE OF VAT, WHERE APPLICABLE

Activity	Unit	2026/27 Charge	VAT applicable
Health certificates - voluntary surrenders of food	per application	£ 225.00	No
Pest control			
Pest control survey		£ 55.00	No
Pest control - including but not limited to: rodents, bed bugs, cockroaches, insects, wasps, woodworm		variable	No
Pest control - follow up visit		£ 55.00	No
Pest control - free survey and treatment for those on means tested benefits for public health pests only (Evidence of Universal Credit or equivalent)		no charge	No
Stray Dogs			
Release fee		tbc	No
Transportation & kennelling per night		£ 35.00	No
Abandoned Vehicles			
Abandoned vehicles - uplift and disposal charge (set by statute)	per vehicle	variable	No
Licensing			
Varying name of licensee or address		£ 65.00	No
Any other kind of variation		£ 65.00	No
Transfer of licence		£ 65.00	No
Replacement licence		£ 65.00	No
Public Entertainment Licence (Attendees <500)	Temporary	£ 255.00	No
Public Entertainment Licence (Attendees <500)	3 Years	£ 495.00	No
Public Entertainment Licence (500 -3000)	Temporary	£ 440.00	No
Public Entertainment Licence (500 -3000)	3 Years	£ 660.00	No
Public Entertainment Licence (Attendees 3000-5000)	Temporary	£ 680.00	No
Public Entertainment Licence (Attendees 3000-5000)	3 Years	£ 875.00	No
Public Entertainment Licence (Attendees 5000+)	Temporary	£ 1,800.00	No
Public Entertainment Licence (Attendees 5000+)	3 Years	£ 2,640.00	No
Skin piercers or tattooist licence		£ 295.00	No
Late hours catering licence		£ 275.00	No
Street traders licence		£ 295.00	No
Individual street traders licence		£ 85.00	No
Food compliance certificate for street traders licences		£ 150.00	No
Second hand dealer’s licence		£ 225.00	No
Metal dealers licences/itinerant metal dealer’s licence		£ 875.00	No
Knife dealers licence		£ 255.00	No

SCHEDULE OF CHARGES FROM 1 APRIL 2026

ALL CHARGES ARE EXCLUSIVE OF VAT, WHERE APPLICABLE

Activity	Unit	2026/27 Charge	VAT applicable
Confirmation of activity letter		£ 80.00	No
Licence to breed puppies		£ 255.00	No
Licence to breed kittens		£ 255.00	No
Licence to breed rabbits		£ 255.00	No
Licence to sell pets		£ 255.00	No
Licence to rehome animals		£ 255.00	No
Licence to operate an Animal Welfare Establishment		£ 255.00	No
Animal boarding licence		£ 255.00	No
Riding Establishment licence		£ 312.00	No
Licence to keep a zoo		£ 820.00	No
Licence to keep dangerous animals		£ 740.00	No
House in multiple occupation (HMO licence) - up to 6 occupants		£ 635.00	No
House in multiple occupation (HMO licence) - greater than 6 occupants		£ 950.00	No
Landlord registration (10% discount if apply on-line) set nationally	per local authority	£ 85.00	No
Landlord registration - property registration set nationally	per property	£ 20.00	No
Landlord registration late renewal - set nationally	per registration	£ 170.00	No
Short term let - home sharing/letting (1-6 guests)		£ 210.00	No
Short term let - home sharing/letting (7+ guests)		£ 335.00	No
Short term let - secondary let (1-6 guests)		£ 370.00	No
Short term let - secondary let (7+ guests)		£ 530.00	No
Admin fee	per let property	£ 37.00	No
Ship sanitation inspection charges			
Gross tonnage Up to 1,000	per inspection	tbc	No
Gross tonnage 1,001 to 3,000	per inspection	tbc	No
Gross tonnage 3,001 - 10,000	per inspection	tbc	No
Gross tonnage 10,001 - 20,000	per inspection	tbc	No
Gross tonnage 20,001 - 30,000	per inspection	tbc	No
Gross tonnage Over 30,000	per inspection	tbc	No
Extensions	per inspection	tbc	No
Vessels with the capacity to carry between 50 and 1,000 persons, regardless of tonnage	per inspection	tbc	No
Vessels with the capacity to carry more than 1,000 persons, regardless of tonnage	per inspection	tbc	No
Sample visit charge		£ 85.00	No

SCHEDULE OF CHARGES FROM 1 APRIL 2026

ALL CHARGES ARE EXCLUSIVE OF VAT, WHERE APPLICABLE

Activity	Unit	2026/27 Charge	VAT applicable
Officer visit charge - Lerwick		£ 22.00	No
Officer visit charge - Scalloway		£ 32.00	No
Officer visit charge - Sullom Voe/Outer Isles		£ 70.00	No
Calibration or verification of weighing and measuring equipment			
Calibration or verification of weighing and measuring equipment - hourly rate for any equipment not specified in the following list (travel time will also be charged)	per hour	£ 72.85	Yes
Weights - calibration or verification	per weight	£ 10.44	Yes
Weight of 100 kg to 500 kg nominal value - calibration or verification	per weight	£ 24.28	Yes
Weights adjustment and cleaning of weights - per hour	per hour	£ 72.85	Yes
Non-automatic weighing machines - range not exceeding 6kg		£ 40.73	Yes
Non-automatic weighing machines - range exceeding 6kg but not exceeding 100kg		£ 57.96	Yes
Non-automatic weighing machines - range exceeding 100kg but not exceeding 250kg		£ 72.82	Yes
Non-automatic weighing machines - range exceeding 250kg but not exceeding 1 tonne		£ 145.62	Yes
Non-automatic weighing machines - range exceeding 1 tonne but not exceeding 10 tonnes (forklift provided on site)		£ 237.35	Yes
Non-automatic weighing machines - range exceeding 1 tonne but not exceeding 10 tonnes (forklift not provided on		£ 298.49	Yes
Non-automatic weighing machines - range exceeding 10 tonnes (forklift provided on site)		£ 593.41	Yes
Non-automatic weighing machines - range exceeding 10 tonnes (forklift not provided on site)		£ 975.56	Yes
Non-automatic weighing instruments - range not exceeding 6kg		£ 61.11	Yes
Non-automatic weighing instruments - range exceeding 6kg but not exceeding 100kg		£ 86.90	Yes
Non-automatic weighing instruments - range exceeding 100kg but not exceeding 250kg		£ 109.22	Yes
Non-automatic weighing instruments - range exceeding 250kg but not exceeding 1 tonne		£ 218.47	Yes
Non-automatic weighing instruments - range exceeding 1 tonne but not exceeding 10 tonnes (forklift provided on site)		£ 356.06	Yes
Non-automatic weighing instruments - range exceeding 1 tonne but not exceeding 10 tonnes (forklift not provided on site)		£ 447.77	Yes
Non-automatic weighing instruments - range exceeding 10 tonnes (forklift provided on site)		£ 1,044.78	Yes

SCHEDULE OF CHARGES FROM 1 APRIL 2026

ALL CHARGES ARE EXCLUSIVE OF VAT, WHERE APPLICABLE

Activity	Unit	2026/27 Charge	VAT applicable
Non-automatic weighing instruments - range exceeding 10 tonnes (forklift not provided on site)		£ 1,579.78	Yes
Non-automatic weighing equipment (UKAS procedure - including determination of uncertainty budgets) range not exceeding 6kg		£ 61.11	Yes
Non-automatic weighing equipment (UKAS procedure - including determination of uncertainty budgets) range exceeding 6kg but not exceeding 100kg		£ 86.90	Yes
Non-automatic weighing equipment (UKAS procedure - including determination of uncertainty budgets) range exceeding 100kg but not exceeding 250kg		£ 109.22	Yes
Non-automatic weighing equipment (UKAS procedure - including determination of uncertainty budgets) range exceeding 250kg but not exceeding 1 tonne		£ 218.47	Yes
Non-automatic weighing equipment (UKAS procedure - including determination of uncertainty budgets) range exceeding 1 tonne but not exceeding 10 tonnes (forklift provided on site)		£ 356.06	Yes
Non-automatic weighing equipment (UKAS procedure - including determination of uncertainty budgets) range exceeding 1 tonne but not exceeding 10 tonnes (forklift not provided on site)		£ 447.77	Yes
Non-automatic weighing equipment (UKAS procedure - including determination of uncertainty budgets) range exceeding 10 tonnes (forklift provided on site)		£ 1,044.78	Yes
Non-automatic weighing equipment (UKAS procedure - including determination of uncertainty budgets) range exceeding 10 tonnes (forklift not provided on site)		£ 1,579.78	Yes
Measuring instruments for liquid fuel and lubricants (10% surcharge applicable to initial assessment of conformity under MID) - single/multi-outlets (nozzles) - first nozzle tested (per site)		£ 145.70	Yes
Measuring instruments for liquid fuel and lubricants (10% surcharge applicable to initial assessment of conformity under MID) - single/multi-outlets (nozzles) - each additional nozzle tested		£ 72.85	Yes
Measuring instruments for liquid fuel and lubricants with temperature compensation (20% surcharge applicable to initial assessment of conformity under MID) - single/multi-outlets (nozzles) - first nozzle tested (per site)		£ 218.56	Yes
Measuring instruments for liquid fuel and lubricants with temperature compensation (20% surcharge applicable to		£ 109.28	Yes
Road tanker fuel measuring equipment (above 100 Litres) meter measuring systems - per hour (reference meter		£ 72.85	Yes

SCHEDULE OF CHARGES FROM 1 APRIL 2026

ALL CHARGES ARE EXCLUSIVE OF VAT, WHERE APPLICABLE

Activity	Unit	2026/27 Charge	VAT applicable
Road tanker fuel measuring equipment (above 100 Litres) - replacement dipstick (including examination of compartment)		£ 58.26	Yes
Road tanker fuel measuring equipment (above 100 Litres) - spare dipstick		£ 26.41	Yes
Calibration certificates - basic calibration certificate		£ 36.43	Yes
Calibration certificates - detailed results in calibration certificate		£ 36.43	Yes
Calibration certificates - testing and certification of weighing equipment for the purposes of fish catching records		£ 72.85	Yes
Hire of test weights			
Weight hire: weights not exceeding 20kg - per individual weight hired for a period not exceeding seven days	per weight	£ 9.32	Yes
Weight hire: 500kg block weights - per individual weight hired for a period not exceeding seven days	per weight	£ 17.33	Yes
Delivery and collection of hired weights - per officer hour (plus transport costs)	per hour	£ 72.85	Yes
The Fireworks Regulations 2004			
Licence to supply fireworks outwith the prescribed periods	per annum	£ 500.00	No
Explosives Regulations 2014			
Licence to store explosives with a prescribed minimum separation distance (one year's duration)		£ 202.00	No
Licence to store explosives with a prescribed minimum separation distance (two years' duration)		£ 266.00	No
Licence to store explosives with a prescribed minimum separation distance (three years' duration)		£ 333.00	No
Licence to store explosives with a prescribed minimum separation distance (four years' duration)		£ 409.00	No
Licence to store explosives with a prescribed minimum separation distance (five years' duration)		£ 463.00	No
Renewal of a licence to store explosives with a prescribed minimum separation distance (one year's duration)		£ 94.00	No
Renewal of a licence to store explosives with a prescribed minimum separation distance (two years' duration)		£ 161.00	No
Renewal of a licence to store explosives with a prescribed minimum separation distance (three years' duration)		£ 226.00	No
Renewal of a licence to store explosives with a prescribed minimum separation distance (four years' duration)		£ 291.00	No
Renewal of a licence to store explosives with a prescribed minimum separation distance (five years' duration)		£ 357.00	No
Licence to store explosives with no prescribed minimum separation distance (one year's duration)		£ 119.00	No

SCHEDULE OF CHARGES FROM 1 APRIL 2026

ALL CHARGES ARE EXCLUSIVE OF VAT, WHERE APPLICABLE

Activity	Unit	2026/27 Charge	VAT applicable
Licence to store explosives with no prescribed minimum separation distance (two years' duration)		£ 154.00	No
Licence to store explosives with no prescribed minimum separation distance (three years' duration)		£ 190.00	No
Licence to store explosives with no prescribed minimum separation distance (four years' duration)		£ 226.00	No
Licence to store explosives with no prescribed minimum separation distance (five years' duration)		£ 260.00	No
Renewal of a licence to store explosives with no prescribed minimum separation distance (one year's duration)		£ 59.00	No
Renewal of a licence to store explosives with no prescribed minimum separation distance (two years' duration)		£ 94.00	No
Renewal of a licence to store explosives with no prescribed minimum separation distance (three years' duration)		£ 132.00	No
Renewal of a licence to store explosives with no prescribed minimum separation distance (four years' duration)		£ 166.00	No
Renewal of a licence to store explosives with no prescribed minimum separation distance (five years' duration)		£ 202.00	No
Varying name of licensee or address of site		£ 40.00	No
Any other kind of variation		£ 40.00	No
Transfer of licence		£ 40.00	No
Replacement of licence if lost		£ 40.00	No
Petroleum (consolidation) Regulations 2014			
Fee per year of storage certificate for petrol of a quantity not exceeding 2,500 litres	per year	£ 48.00	No
Fee per year of storage certificate for petrol of a quantity exceeding 2,500 litres but not exceeding 50,000 litres	per year	£ 65.00	No
Fee per year of storage certificate for petrol of a quantity exceeding 50,000 litres	per year	£ 137.00	No
Fee per year of licence to keep petrol of a quantity not exceeding 2,500 litres	per year	£ 48.00	No
Fee per year of licence to keep petrol of a quantity exceeding 2,500 litres but not exceeding 50,000 litres	per year	£ 65.00	No
Fee per year of licence to keep petrol of a quantity exceeding 50,000 litres	per year	£ 137.00	No
Air Services			
Tingwall Airport			
Passenger charges (per departing passenger) - charter flights	per passenger	£ 7.40	Yes
Baggage charge (per aircraft)	per bag	£ 9.36	Yes

SCHEDULE OF CHARGES FROM 1 APRIL 2026

ALL CHARGES ARE EXCLUSIVE OF VAT, WHERE APPLICABLE

Activity	Unit	2026/27 Charge	VAT applicable
Extended opening hours - public, charter and general aviation (by arrangement) per 15 minute segment	per 15 minutes	£ 73.12	Yes
Extended opening hours - air ambulance, search and rescue/medi-vac (by arrangement) per 15 minute segment	per 15 minutes	£ 53.26	Yes
Callout charge	per callout	£ 173.34	Yes
HM Revenue and Customs	an attendance charge may apply		
Over 2,730kgs MTWA - per tonne or part thereof	per tonne	£ 33.22	Yes
Over 2,730kgs MTWA - per tonne or part thereof - air ambulance/search and rescue/medi-vac- 50% concession	per tonne	£ 16.61	Yes
Less than 2,730kgs MTWA - per landing (including out of hours landings)	per landing	£ 28.59	Yes
Annual consolidated landing fee - less than 2,730kgs MTWA	per landing	£ 479.47	Yes
Training circuits (per session max 10 circuits or part thereof per sessions)	per session	£ 33.22	Yes
Landing supplements - fuel handling charge - JET A-1 - per fuelling, per aircraft	per fuelling	£ 37.27	Yes
Landing supplements - fuel handling charge - AVGAS - per fuelling, per aircraft	per fuelling	£ 15.17	Yes
Out of hours indemnity permit - duration 12 months	per annum	£ 79.90	Yes
Parking charges For each 24 hours or part thereof	for 24 hours	£ 15.17	Yes
Ferry Services			
For all charges relating to Ferries, please see the following link:	ferry-fares (shetland.gov.uk)		
Harbour			
For all Ports and Harbour charges, please see the following link:	table-of-dues (shetland.gov.uk)		
Roads			
Traffic orders and notices			
Temporary notice (in an emergency, not exceeding 5 days) (applicable to utilities and similar, charges levied using powers in the New Roads and Street Works Act)	per notice	£ 249.46	No
Temporary Traffic Order (up to 18 months) (applicable to utilities and similar, charges levied using powers in the New Roads and Street Works Act)	per traffic order	£ 805.33	No
Extension of a Temporary Traffic Order (applicable to utilities and similar, charges levied using powers in the New Roads and Street Works Act)	per traffic order	£ 365.60	No
Inspection charge per week or part thereof (applicable to utilities and similar, charges levied using powers in the New Roads and Street Works Act)	per inspection	£ 87.82	No

SCHEDULE OF CHARGES FROM 1 APRIL 2026

ALL CHARGES ARE EXCLUSIVE OF VAT, WHERE APPLICABLE

Activity	Unit	2026/27 Charge	VAT applicable
Advert in Shetland Times (public notices) (applicable to Utilities and similar, charges levied using powers in the New Roads and Street Works Act)	per advert	at cost	No
New Roads & Streetworks ACT (NRSWA), Section 109			
Permission for minor road works consent to open the road for the purpose of installing or maintaining apparatus within the public road. (3 x Inspection Fee) - minor works		£ 153.05	No
Permission for minor road works consent to open the road for the purpose of installing or maintaining apparatus within the public road. (3 x Inspection Fee) - standard works		£ 270.78	No
Permission for minor road works consent to open the road for the purpose of installing or maintaining apparatus within the public road. (3 x Inspection Fee) - major works		£ 691.66	No
Private apparatus record fee (to be applied to private apparatus installed in a public road that will not be adopted by a recognised statutory undertaker)		£ 147.31	No
Roads (Scotland) Act 1984			
Section 56 - permission for minor road works consent to construct a new access, vehicular crossing or make an opening within the public road. (3 x inspection fee)		£ 221.13	No
Section 58(1) and 58(2) Permission to temporarily occupy a portion of the public road in connection with building operations and/or to erect staging and scaffolding - up to one week		£ 73.66	No
Section 58(1) and 58(2) Permission to temporarily occupy a portion of the public road in connection with building operations and/or to erect staging and scaffolding - weekly charge after first week		£ 43.91	No
Section 85(1) and 85(2) - permission to place a builders skip within the public road - up to one week		£ 36.91	No
Section 85(1) and 85(2) - permission to place a builders skip within the public road - weekly charge after first week		£ 22.74	No
Section 59 - Permission to occupy the road with a market or stall - regularly recurring events - initial admin fee (admin fee only paid with initial application)		£ 85.03	No
Section 59 - Permission to occupy the road with a market or stall - regularly recurring events - annual charge	per square metre of occupation	£ 7.37	No
Section 59 - Permission to occupy the road with a market or stall - one-off events - admin fee		£ 85.03	No
Section 59 - Permission to occupy the road with a market or stall - one-off events	per square metre of occupation	£ 3.00	No

SCHEDULE OF CHARGES FROM 1 APRIL 2026

ALL CHARGES ARE EXCLUSIVE OF VAT, WHERE APPLICABLE

Activity	Unit	2026/27 Charge	VAT applicable
Section 59 - Permission to occupy the road or pavement with tables and chairs in connection with siting an operation of a street café - Initial admin fee and occupation for first year		£ 175.75	No
Section 59 - Permission to occupy the road or pavement with tables and chairs in connection with siting an operation of a street café - annual registration fee		£ 73.66	No
Section 59 - Permission to occupy the road or public footway in connection with the siting of an A-board advertising sign - annual fee		£ 36.91	No
The inspection fees we as a Roads Authority can charge Utilities when they excavate in a public Road is given in the Road Works (Inspection Fees) (Scotland) Amendment Regulations.		£ 36.00	No
Penalty charge equivalent to the current value of Roads (Scotland) Act 1984 (Fixed Penalty) Regulations 2008 Fixed Penalties plus inspection fee and additional administration costs. Applied to instances where there has been a failure to apply for the relevant licence or consents under Sections 56, 58 and 85 of the Roads (Scotland) Act 1984, or section 109 of the New Roads and Streetworks Act 1991.		£ 225.87	No
Gritting fees			
Gritting fee per occasion a gritter treats a private road, access or large car park	per treatment	£ 93.80	Yes
Gritting fee, per occasion a gritter treats a small private road / access, car park	per treatment	£ 37.50	Yes
Other private gritting not covered above	per treatment	variable	Yes
NHS Mobilisation charge	annually	£ 8,090.00	Yes
NHS car parks - pre-salt treatments	per treatment	£ 94.00	Yes
NHS car parks - gritting treatments	per treatment	£ 327.00	Yes
Filling grit bins	at cost	at cost	Yes
Supply of rock salt	per tonne	£ 70.55	Yes
Classification tests - soils			
Liquid limit (BS 1377 : Part 2 : 1990 - method 4.3)	per test	£ 42.50	Yes
Plastic limit (BS 1377 : Part 2 : 1990 - method 5.3)	per test	£ 42.50	Yes
Plasticity & liquidity index (BS 1377: Part 2 : 1990 - method 5.4)	per test	£ 42.50	Yes
Specific gravity (density bottle) (BS 1377 : Part 2 : 1990 - method 8.3)	per test	£ 47.50	Yes
Particle size distribution (washed analysis) (BS 1377 : Part 2 : 1990 - method 9.2)	per test	£ 95.00	Yes
Compaction tests - soils			

SCHEDULE OF CHARGES FROM 1 APRIL 2026

ALL CHARGES ARE EXCLUSIVE OF VAT, WHERE APPLICABLE

Activity	Unit	2026/27 Charge	VAT applicable
2.5kg rammer (for soils to medium gravel size) (BS 1377 : Part 4 : 1990 - method 3.3)	per set	£ 122.50	Yes
2.5kg rammer (for soils to coarse gravel size) (BS 1377 : Part 4 : 1990 - method 3.4)	per set	£ 122.50	Yes
4.5kg rammer (for soils to medium gravel size) (BS 1377 : Part 4 : 1990 - method 3.5)	per set	£ 137.50	Yes
4.5kg rammer (for soils to coarse gravel size) (BS 1377 : Part 4 : 1990 - method 3.6)	per set	£ 137.50	Yes
California bearing ratio (BS 1377 : Part 4 : 1990 - method 7)	per set	£ 92.00	Yes
Aggregate testing			
Relative density & water absorption (BS EN 1097 : part 6 : 2000)	per test	£ 65.00	Yes
Bulk density of received material (BS EN 1097 : Part 3 : 1998)	per test	£ 40.00	Yes
Grading of sub-base (BS EN 933 : Part 1 : 1997)	per test	£ 95.00	Yes
Grading of concrete aggregates (BS EN 933 : Part 1 : 1997)	per test	£ 61.50	Yes
Grading of aggregates over 40mm (BS EN 933, Part 1 : 2012)	per test	£ 95.00	Yes
Flakiness index (BS EN 933 : Part 3 : 1997)	per test	£ 61.50	Yes
Aggregate crushing value (BS EN 1097 : Part 2 : 1998)	per test	£ 116.00	Yes
Ten per cent fines value (BS EN 1097 : Part 2 : 1998)	per test	£ 116.00	Yes
Concrete testing			
Compressive strength of concrete cubes (BS EN 12390 : Part 3 : 2002) (from certified cube moulds)	per cube	£ 9.95	Yes
Compressive strength of concrete cubes (BS EN 12390 : Part 3 : 2002) (from cube moulds that are not certified)	per cube	£ 25.00	Yes
Compressive strength of concrete cores (BS EN 12504 : Part 1 : 2000)	per core	£ 77.50	Yes
Compressive strength of concrete blocks (fibre board) (BS 1052 : Part1 : 1999)	per block	£ 20.00	Yes
Compressive strength of reclaimed concrete blocks (fibre board) (BS 1052, Part 1 : 1999)	per block	£ 40.00	Yes
Bituminous testing			
Binder content & grading (by difference) (BS EN 12697 : Part 2 : 2002)	per test	£ 111.50	Yes
Percentage refusal density (BS 598 : Part 104 : 1989)	per set	£ 305.00	Yes
Field testing - soils			
CBR by Clegg impact hammer (in-house method)	per hour	£ 70.00	Yes
Plate Load Test (BS1377, Part 9 : 1990)	per test	£ 220.00	Yes
Field testing - concrete			
Cube making (including workability test) (BS EN 12390 : Part 2 : 2000)	per hour	£ 72.00	Yes

SCHEDULE OF CHARGES FROM 1 APRIL 2026

ALL CHARGES ARE EXCLUSIVE OF VAT, WHERE APPLICABLE

Activity	Unit	2026/27 Charge	VAT applicable
Determination of air content (BS EN 12390 : Part 8 : 2000)	per test	£ 23.20	Yes
Bremore Mortar Test	per test	£ 23.20	Yes
Density of compacted fresh concrete (BS EN : 12350 : Part 6 : 2000)	per test	£ 38.50	Yes
Cover meter survey (BS 1881 : Part 201 : 1986)	per hour	£ 72.00	Yes
Schmidt hammer tests (BS EN 12504 : Part 2 : 2001)	per hour	£ 72.00	Yes
Core cutting	per hour	£ 72.00	Yes
Field testing - blacktop			
On-site sampling of blacktop (BS EN 12697 : Part 27 : 2001)	per hour	£ 72.00	Yes
Determination of texture depth (BS 598 : Part 3 : 1985 . Method 7)	per test	£ 23.20	Yes
Core cutting for PRD & pavement examination	per hour	£ 72.00	Yes
Skid resistance meter (TRRL)	per hour	£ 72.00	Yes
Scord Quarry charges			
For all charges relating to Scord Quarry, please see the following link:	Scord Quarry – Shetland Islands Council		
Roads operations			
Surface dressing treatment - single coat (mainland)	per square metre	£ 5.30	Yes
Surface dressing treatment - double coat (mainland)	per square metre	£ 10.50	Yes
Surface dressing treatment - single coat (isles)	per square metre	£ 5.30	Yes
Surface dressing treatment - double coat (isles)	per square metre	£ 10.50	Yes
Chargeable works - various, e.g. surfacing, sweeping, sign manufacture, drainage, inspections etc.	at cost	At cost	Yes
Leo Tack Emulsion	barrel	£ 177.50	Yes
Patchmaster Emulsion	barrel	£ 228.00	Yes
Roads maintenance compensation		Variable	No
Estate Operations			
Public toilets			
Esplanade toilets: shower, towel, soap		£ 7.50	No
Esplanade toilets: shower		£ 4.50	No
Domestic Energy Assessments			
In accordance with Green Deal Code of Practice, the Energy Act 2011 and the Energy Performance of Buildings (Scotland) Regulations 2008.	per survey	£ 305.00	Yes
Energy performance certificate			

SCHEDULE OF CHARGES FROM 1 APRIL 2026

ALL CHARGES ARE EXCLUSIVE OF VAT, WHERE APPLICABLE

Activity	Unit	2026/27 Charge	VAT applicable
To produce EPCs and Retrofit Assessments carried out in accordance with PAS2035 (the British Standard for retrofitting dwellings).	per survey	£ 183.00	Yes
The Energy Performance in Buildings Directive requires non-domestic buildings over 50m2, when constructed, lease or sold to have a valid energy performance certificate. Energy Performance certificates require an onsite survey of property and report is compiled using National Calculation Methodology software based on Simplified Building Energy Modelling.	per survey	variable	Yes
Garage			
MOT Fees - set by the Vehicle and Operator Services Agency (VOSA)	per vehicle, maximum price	Set by VOSA	No
Garage - Taxi charges			
Taxi Vehicle inspection	per inspection	£ 57.40	No
Taxi Re-test	per re-test	£ 14.22	No
Taxi Installation of meter		variable	No
Taxi Check and calibrate meter		variable	No
Electricity supply - EV charge point			
Electricty supply EV Charge Point - Rapid Charge	kWh	£ 0.52	Yes
Electricty supply EV Charge Point - Fast Charge	kWh	£ 0.43	Yes

The charges to be levied are the latest approved by the Shetland Islands Council. These may vary from the tables/links on the intranet as charges are updated throughout the year by the Council or by legislation.